

Corpus Christi
Parent's Group Meeting
December 7, 2009

Meeting was called to order at 7:00 p.m.

The following members were present:

Chris Trevino
Julia Lennon
Lisa Van Nyhuis
Kim Walsh
Luz De Palm
Meghan O'Leary
Deb Waterhouse
Mary Alice McNeil

Guests:

Anne Woods, school board representative
Molly Rogers, Scholastic Book Fair
Lucy Eger & Andrea Horvath, Walk-a-Thon

Opening Prayer:

Luz De Palm

Secretary's Report (Lisa Van Nyhuis)

- A motion to approve the minute's for 11/02/09 were approved by Luz De Palm and were seconded by Kim Walsh
- The Parent's Group has decided to put together a "Green theme" basket for the Crab Feed auction
 - Luz will help Lisa gather items
 - Each board member will contribute \$10.00 to the basket
- Staff Christmas cards were passed around the room to be signed by the Parent's Group

Walk-a-Thon (Ludy Eger & Andrea Horvath)

- \$31,479 raised by the Walk-a-Thon this year (last year \$32,072)
- Currently short \$700 is pledges
- Andrea and Lucy will work on getting the last pledges turned in, as well as having a class party for the class that brought in the most pledges (2nd grade - \$3,722)
- This year's change to the raffle didn't affect the number of tickets sold
- Expenses were the lowest in past three to five years
- First year Joe Van Remortal ran the Sports-a-Thon
- Challenging to get families to volunteer to store the carnival games
- Most members of the committee plan to still be involved next year
- Andrea Horvath is looking for a partner to co-chair the event

School Board Report (Anne Woods)

- Revised 5 year financial plan
 - would like to include additional special needs teacher (part time)
 - Tuition increases projected to stay in 2 – 4% range
 - Savings provide nice cushion
 - Enrollment projected at 280 students
- Strategic Planning Process
 - Tackling Enrollment
 - Walid Abdul Rahim, Loretta Meyer, Anne Woods & Una Gilmartin are on the strategic planning group and feel that a sub-committee on Enrollment should be formed
 - Sub-committee would like to
 - obtain listing of children baptized records, names of siblings to help project enrollment and project if we will have a decrement in Enrollment
 - review areas of school website
 - establish welcoming touch points during tours, assessments
 - create enrollment committee which will include newer school families to
 - target families
 - understand why new families chose Corpus Christi
 - outreach to preschools
 - understand how Corpus Christi is perceived by high schools
 - understand other school's admission calendars
- Faculty and Board Christmas Party
 - Parent's Group members seemed to prefer Sequoia to The Claremont
 - It was suggested to possibly hold next year's party in someone's home and to have it catered
- 2010 – 2011 Budget letters to CCPG, Men's Group, etc. will go out in Dec or January requesting the level of financial support each group believes they can commit to the school

Book Fair (Molly Rogers)

- Book Fair was Sunday, November 15th – Wednesday, November 18th
- 38 parents volunteered
- A total of \$6,272.88 in books were sold
 - \$1,492 cash, \$4779.97 charge
 - School profit \$1,590.88
- Corpus Christi prefers to take cash over Scholastic book credit (cash is a lower value)
- Some parents complained that the book selection this year was not great
 - Book Fair committee will look into this for next year

Moderator's Report (given by Chris Trevino for Katie Murphy)

- The board discussed giving Roy Manzanares the school pictures contract instead of Lifetouch
 - Roy would provide proofs
 - Lifetouch would keep it's graduation photos contract for this spring
 - Board members supported this change
- Lice check scheduled for winter

President (Chris Trevino)

- Calendar:
 - Christmas program December 15th
 - Staff breakfast December 16th
 - Twinkle performance December 18th
 - Christmas vacation December 19th - January 3rd
 - Crab Feed January 30th
 - Kindergarten testing end of January/ early February
- Thank you note was sent to Elizabeth Murphy for organizing the faculty Christmas party
- Silent auction donations coming in slowly
- Fashion show committee has agreed to remove the fashion show from the parent parties
 - Committee members will no longer contribute financially but instead earn volunteer hours
 - Tickets will be sold at the Crab Feed as well as after church
- Walk-a-Thon proceeds to be evenly split between LCD monitors and tuition assistance
- Currently updating job descriptions to ensure the by-laws correspond
 - Please review your job descriptions and give changes to Chris or Julia
- The April meeting will be held at Chris' home and be part of a thank you event for those on the Parents Group Board

Vice-President's Report (Kim Walsh)

- Pasta Pomodoro fundraiser generated \$300
- 3000 parent hours have been logged – on track
- *Race to Nowhere*
 - Bishop O'Dowd doesn't own a copy
 - Cost of \$3000 includes movie and Vicki (producer & co-director)
 - Doesn't seem possible to just view movie
 - need to set date for Corpus Christi viewing in mid-February or mid-March
 - depending on the costs involved we may or may not need to charge (Bishop O'Dowd did not)

Treasure's Report (Luz De Palm)

- School Board approved adding \$100 mandatory fundraising pledge to registration fees

Room Parent Coordinator (Meghan O'Leary)

- All auction room parents have contacted their teachers and are busy preparing their projects

TIP (Deb Waterhouse)

- Staff of the Month board prepared by Danielle Hayes
 - Cormac McCarthy is this month's teacher
- Deb and Meghan will meet to begin planning Teacher Appreciation Day

Solicitations (Mary Alice McNeil)

- On November 19th Mary Alice debriefed the solicitations team
- Roughly \$10,000 donated (103 items)
- Store fronts in close proximity to Corpus Christi most likely to donate
- Previous relationships with businesses increased likelihood of donation
- Increase in corporate donations (being 2nd year helped)
- Many retailers in data base not worth hitting up again
- Parent parties bring in \$16,000
- Students parties bring in \$8,000
- Teacher parties bring in \$7,000
- Mary Alice recommends that next year a committee be formed to analyze the use of the volunteer hours in solicitation versus the amount returned

Parliamentarian (Julia Lennon)

- Worked with Dorothy Militar to develop Leadership Positions sheet (includes ballot)
 - Distributed copies to present board members
 - Would appreciate feedback before the Christmas holiday
- Proposing the creation of a School Board and Parent's Group Board nominating committee consisting of two School Board members, two Parent's Group members and one non-board member
- Continue education to school parents of board positions and responsibilities
- Align both boards election processes
- Help spread the word of open positions in January
- Run "Want Ads" in February Newslines and on the website
- One ballot sheet for both groups in April/May
- This will include short bio for each nominee
- Additional School Board ballot sheet available to parish

Meeting adjourned 9:15

Respectfully submitted,

Lisa Van Nyhuis